

**Lutheran Church of the Cross**  
“Making Jesus Known by Sharing Our Gifts”  
Council Meeting Minutes  
September 11, 2018

**Meeting was called to order** by President Tom at 6:36pm

**Attendance:** Pastor Lisa, Kylie Blanchard, Jon Hanson, Tom Harris, Heather Martin, Jeff Thomas, Ken Will, Connie Werner, Art Wheeler; **Absent:** Brian Johnson

**Devotions:** Pastor Lisa – Mark 8:27-30, “You are the Messiah”

**Approval of July Minutes – Jeff T motion/Ken W second/APPROVED**

**Calendar Review –**

- September 22, Wedding at 4:00pm

**Pastor Lisa**

1. Attended a seminar at Luther Seminary
2. Calendar of Alter Focus was completed
3. Crop Walk on October 14, LCC will be the lead and carry the banner
4. Installation of teachers, Janie (DOD) and blessing of backpacks will be on September 16
5. Pastor Lisa will be gone on September 30, Janie will preach, and Pastor Gary Heaton will assist and perform a baptism
6. Many positive comments to a successful Rally Day and Charter Member recognition
7. Attended the Rostered Leader workshop in Medora
8. AFLAC reps were here 2 weeks ago and presented a “Group Plan” that would require a minimum of 3 staff members in order to pay a reduced premium. The church would pay the first month and then the individuals would pay future premiums. Church council members would be eligible to participate.

**Director of Discipleship (DOD) Janie**

1. Met with church school teachers, we could still use a couple more teachers to team teach, but we are in good shape to begin the year. Please contact Janie if you are interested.
2. Developed a handbook for school parents
3. Confirmation started with a good size class
4. Nick Hague, Janie’s cousin, is an astronaut and will depart Russia as part of the replacement crew on the International Space Station, October 11.
5. Trunk or Treat will take place again this year on October 28 from 3-4pm

## **Treasurer's Report – Jeff T motion/Heather M second/APPROVED**

1. All bills and statements as of August 31 have been paid.
2. A 2018 prepaid income general journal entry was made for \$1,525.00.
3. August bank statements have been reconciled and registries are correct.
4. Total income for August was \$33,479.03, this is \$1,160 less than the budget goal of \$34,639. The total income of \$247,287 for the year was \$3,905 less than \$251,192, the budget goal for the first eight months of 2018.
5. At this point of the summer that's acceptable and we are functioning well within our projected expenses.
6. The 2019 Portico Plan choice for staff was presented for renewal and it was decided to remain with the existing plan.

### **Ken W motion/Kylie B second/APPROVED**

7. Update to the Grinnel Mutual re-evaluation of our property insurance (August minutes) Paul Gurholt reported late yesterday that he had consulted with an architect and that they figured a church structure replacement cost of \$250 per square foot. Computing that for the 15,000 sq. ft. that the church structure entails is a structure value of \$3.7 million. We're currently insured for a total of \$2.7 million. This info has been forwarded to Bain Ins. and Grinnel Mutual. If our structure coverage needs to be increased, it could also increase our premium.

## **Building and Grounds – Jeff Thomas**

1. Thank you to Merry-Go-Round and Jo Wilson for donating the landscaping border. It looks very nice and is much easier to trim and mow around.
2. Outside sitting area in front of the church. Brett Gurholt is going to present some design ideas and it was suggested by Paul Gurholt suggested that we incorporate the Cedar logs that were removed from the south side of the building for the new addition.
3. Discussion began in August regarding our janitorial service and whether we need to move in a different direction. With our membership numbers going up and more activities taking place in the church, it requires increased maintenance.
  - a. After discussion, it was decided to terminate our contract with Teresa Schumacher. Motion was made to make this effective in seven (7) days, with a package of one months salary \$675 and a bonus of \$100, for a total of \$775.

### **Ken W motion/Jon H second/APPROVED**

- b. After further discussion, a motion was made to allow Theresa the option to work for the entire month of September, making the effective date September 30 for pay purposes. The parting

package would include the \$775 that was approved in the previous motion.

**Jon H motion/Heather M second/APPROVED**

- c. We will be meeting with other cleaning services, with a goal to finalize a contract by October 1.
- d. Motion was made to waive the requirement for obtaining three (3) quotes for services that exceed \$500.

**Ken W motion/Jon H second/APPROVED**

### **Congregational Operations – Jon Hanson**

1. Continue working on several items:
  - a. Security and Safety Assessment
  - b. Policy Manual revision
  - c. Budget Review will begin to take place on October 6 at our Council Retreat
  - d. Nominating committee will have its first meeting in October
  - e. Communications plan will be discussed soon

### **Old Business:**

1. Proposal to move council meeting time to 7pm was not acted upon, meeting time will remain at 6:30pm
2. CPR/AED training has been scheduled for November 18, 2-5pm. Mandatory for full-time staff, optional for council members and then open to general membership to fill a maximum of 20 seats. Council will pay the \$35 fee for the full-time staff. **Ken W motion/Jeff T second/APPROVED**
3. Two (2) \$250 Scholarships were awarded to Joel Crane and Micah Johnson, they attend Concordia College in Moorhead, MN. Congratulations!

### **Next Meeting: October 9, 6:30pm**

President Tom adjourned the meeting at 8:45pm

Thank you for what you do for Lutheran Church of the Cross!